

# 401 Shibuya house

How to get to the apartment and check in.

## •Information

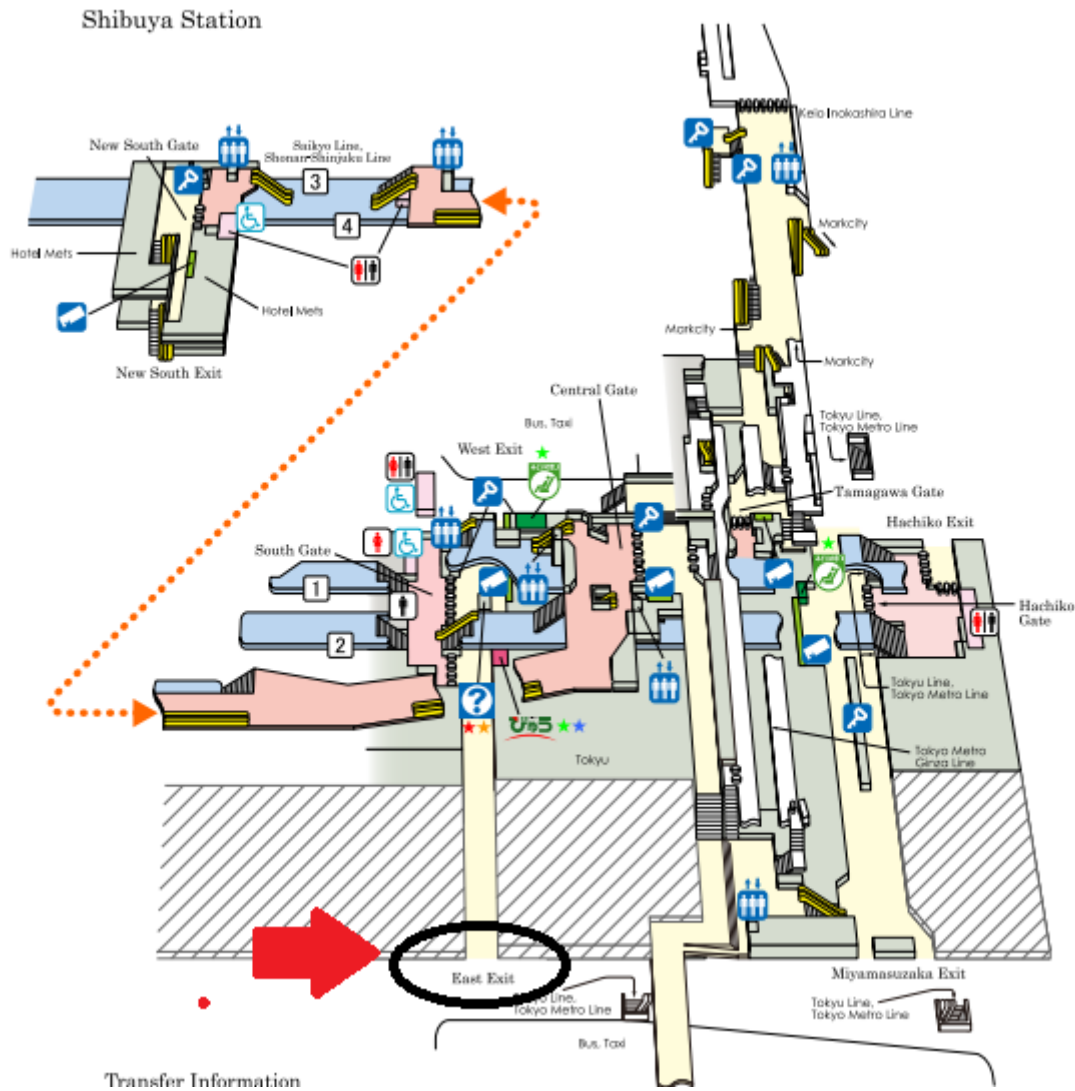
Address:

〒150-0011 東京都渋谷区東1丁目2番3号 渋谷Eアドレス401号 (On the 4<sup>th</sup> floor)  
1-2-3, Higashi, Shibuya-ku, Tokyo

GoogleMap Link : <https://goo.gl/kxqWh8>

Shibuya station Map:

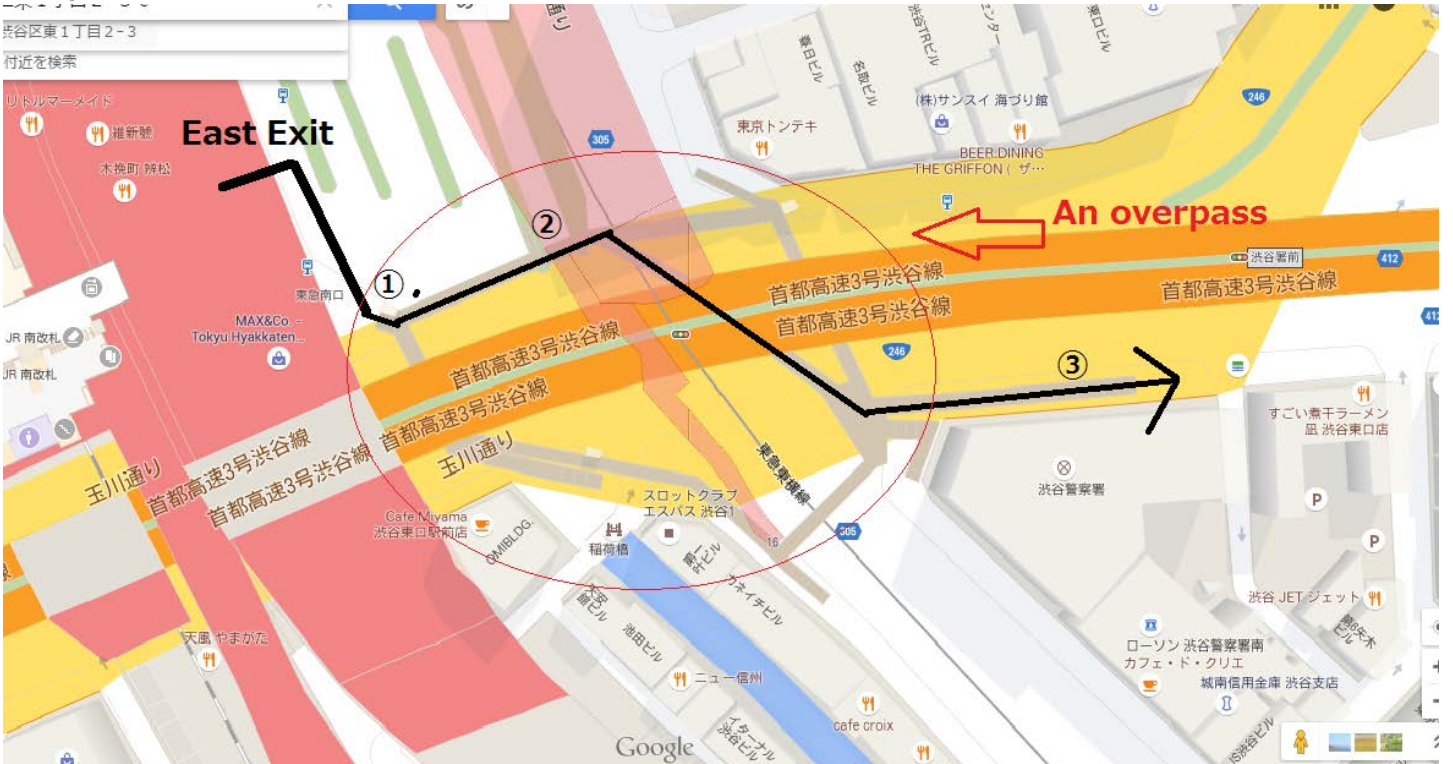
[http://www.jreast.co.jp/e/stations/img/map\\_e/e808.pdf](http://www.jreast.co.jp/e/stations/img/map_e/e808.pdf)



## •Map



## •Map(Around the station)



① First of all, you have to find an exit “East Exit” in the Shibuya station.

In Japanese, we call “East Exit” Higashi-guchi (東口). When you find it out, please exit from the east exit and turn right. You will then see a big overpass just in front of you.



② Please go up the stairs and keep walking straight. (Please see a map “Around the station” above.) Then, please turn right at the first corner and keep walking straight.



- ③ There are 2 roads to get down to the street. Please go the left one.  
(Please see a map “Around the station” above.)



- ④ Please keep walking straight.



⑤ Please keep walking straight..



⑥ Please walk down the street and turn right at this corner.



⑦ After walking for 30 meters, you will find the apartment on your right hand side.





You will see an automatic security door. To open the door, please enter the key code "呼出" then "0617". When you enter the building, you will see a letter box on your right hand side. Please get the key from the letter box. The room no. is "401". To open the letter box, please turn the dial counterclockwise to 3, counterclockwise to 3 again, then clockwise to 1. You can now open the letter box.



Please go to the 4<sup>th</sup> floor by using a lift and check in the room 401. Once you have successfully checked in, please let me know.

If you can't find the apartment, you can show the address in Japanese to a taxi driver and he will definitely take you to the right place.



## When you check in

You can check in from 4pm and check out before 11am.

There is a cleaning between 11am and 4pm so if you want to check in early, come after 11am and leave the luggage in the room while cleaning.

When you check in early while cleaning and you can't find a key in the letter box, press the room number(401) and “呼出” button on intercom device.

## When you check out

Please let me know before you check out and please return the key exactly where you found it.

**Before you open the letter box, please be sure that the number on the box is “401” .**

Do not put the key in the wrong letter box!

Some of the guests have returned it in the wrong box, which has been a serious issue these days.